



Buckland & Chipping Parish Council

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MEETING No 327 of BUCKLAND & CHIPPING PARISH COUNCIL
Annual Parish Council Meeting
Monday 13th May 2024, 7.30pm in St Andrew's Church, Buckland

Present: Robert Arkle (Chair), Jeff Kenyon, Penny Baxter-Newman, Debbie Thompson, Simon Dela-Nougarede

In attendance: Mrs C Scott, Parish Clerk, District Cllr V Burt

19:30

Minutes

- 327.1 To elect a Chairman for the ensuing year**
Resolved, proposed by Cllr J Kenyon, seconded Cllr D Thompson to appoint Cllr R Arkle as Chairman for the year 2024-25. Unanimously agreed
- 327.2 To receive Chairman's Declaration of Acceptance of Office**
Cllr R Arkle signed declaration of acceptance of office.
- 327.3 To consider appointing a Vice-Chairman for the ensuing year**
Resolved proposed by Cllr D Thompson, seconded Cllr S Dela-Nougarede to appoint Cllr P Baxter-Newman as Vice-Chairman for the year 2024-25.
Cllr P Baxter-Newman signed declaration of acceptance of office.
- 327.4 To consider appointing representatives to outside bodies**
None to consider
- 327.5 Apologies for absence**
To receive and accept apologies for absence.
Cllr H Dauris, **Accepted**, proposed by Cllr P Baxter-Newman, seconded Cllr D Thompson
- 327.6 Declarations of Interest and dispensations**
- 1. To receive declarations of interest from councillors on items on the agenda - none**
 - 2. To receive and consider members' written requests for dispensations for declarable interests - None**
 - 3. To grant any requests for dispensation as appropriate - None**
- 327.7 Minutes:**
- 1. To confirm the minutes of Buckland and Chipping Parish Council Meeting 326, 4th March 2024 as an accurate record of proceedings**
Resolved proposed Cllr J Kenyon, seconded Cllr S Dela-Nougarede that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.
- 327.8 Reports to the Council**
To receive reports from representatives on outside bodies, local authorities and agencies
District Cllr V Burt, reported on Buntingford swimming pool, having local people to make a community charity with fund raising. District Cllr Sarah Hopewell ran the marathon and there was a dance-a-thon which have raised £1200 each in aid of the swimming pool
Re. Planning.
The government states that councils must prove that there is a minimum of a 5 year land supply for homes to be built on. If they can't prove this, developers can put in speculative plans and it is MUCH easier for them to get planning permission.

For a couple of years, this land supply was hanging in the balance at East Herts District Council. I think we were only a few months short, and as a result building companies were putting in plans to build large developments.

In January, it was confirmed by planning officers that the district has 5.7 years land supply and as a result it will be more difficult to build large estates in the area. This is welcome news for people who are concerned about the over development of our countryside.

Police reports

County Cllr Jeff Jones Councillors and residents will be interested to see that the Ford Ride London Classique International cycle race is coming through our parish. It promises to be a spectacular sight and I would urge residents to line the street and support the elite riders as they speed through Barkway Road and down the A10. We have had the added benefit of seeing much needed road improvements brought through the parish earlier than expected!

327.9 Public Comments: Limited to 15 minutes

Members of the public and councillors can raise matters of concern.

No members of the public in attendance

327.10 Finance

1. To authorise payments made in accordance with the budget
Resolved Proposed Cllr S Dela-Nougerade, seconded Cllr P Baxter-Newman to pay CT Gardens (grass cutter) & Michaels Windows (bus cleaner) when invoices come in and work is confirmed.
2. To note receipt of income - noted
3. To receive summary report of receipts and payments against budget
4. To receive bank reconciliation
Resolved, proposed Cllr S Dela-Nougerade , seconded Cllr P Baxter-Newman to note/approve agenda items 1. to 4. Unanimously agreed.
5. To approve insurance renewal by Zurich Municipal for 2024-25
Resolved proposed Cllr R Arkle, seconded Cllr D Thompson
6. To receive and approve the asset register at 31st March 2024
Resolved proposed Cllr J Kenyon, seconded Cllr S Dela-Nougerade
7. To receive and approve the earmarked reserves at 31st March 2024 – Election costs £600, Kisok costs £350, Friends of St Andrews £100
Resolved proposed by Cllr P Baxter-Newman, seconded Cllr D Thompson
8. To note that the VAT return for 31st March 2024 has been submitted
Noted
9. To agree to apply for East Herts Levelling Up Grant
Resolved proposed Cllr R Arkl, seconded Cllr P Baxter-Newman, unanimously agreed
10. Annual Governance and Accountability Return (AGAR) 2023/24 – **to be revisited at June meeting**
11. **Microsoft 360** – purchase of annual subscription
Resolved, proposed Cllr S Dela-Nougerade , seconded Cllr D Thompson, unanimously agreed

327.11 Planning

To receive a planning report on applications and decisions

None

327.12 Policies & Procedures

1. **To review Standing Orders**
2. **To review Code of Conduct**
3. **To agree Retention of Documents**
4. **To agree Committee and Working Parties Terms of Reference**
5. **To consider the appointment of Committees - all on staffing committee PN DT**
6. **To agree Calendar of Meetings**
7. **To agree Complaints Procedure**

8. To agree Grievance Procedure

Resolved, proposed by Cllr D Thompson, seconded Cllr J Kenyon to approve the above policies and documents. Unanimously agreed.

327.13 Reports from Working Parties and Committees

1. June Newsletter:

- 1.** to discuss content – D-Day, Northern Lights, cycle event
- 2.** to agree an editor – Cllr R Arkle
- 3.** to agree delivery date – content by 14th June, delivered 22nd June

2. D-Day celebrations – beacon to be ordered **Resolved proposed Cllr S Dela-Nougerade, seconded Cllr J Kenyon**

3. CCT Matters – raise food box on to PC table

327.14 To note items for future agendas: and to receive any other items for future consideration – AGAR & BCANP

327.15 Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 3rd June 2024, St Andrew's Church, Buckland

21:12